



GCTC Board Member Job Description

Gilda's Club Twin Cities is a place where people currently impacted by cancer gather, connect, and learn. At Gilda's Club, we:

- Believe in serving our community with integrity, acceptance, and trust
- Collectively and intentionally nurture meaningful relationships
- Embrace laughter, tears, joy, and fear
- Value self-care, curiosity, and the opportunity for growth

Gilda's Club Twin Cities (GCTC) seeks motivated and dedicated directors who will serve as passionate ambassadors of the organization so that no one faces cancer alone.®

Position Title: Member, Board of Directors

The Board of Directors is responsible for overseeing the governance, finances, fundraising and strategic direction of GCTC. It is responsible for planning and policy decisions, for financial stability and development, and for the ongoing support and evaluation of the work of the Executive Director and the organization. The Board acts as a whole and its members support the decisions made by it, while exercising independent judgment in decision making.

Specific Responsibilities:

- Attend and actively participate in board, committee and ad hoc meetings as well as events that benefit GCTC (approximately 2-4 hours a month)
- Serve on committees, task forces and accept special assignments as requested
- Carry out responsibilities as set forth in the articles of incorporation, by-laws and applicable laws, including due diligence and financial oversight
- Periodically formulate and approve long range strategic goals and objectives
- Monitor the achievement of goals and objectives and evaluate the effectiveness of GCTC's programs and services
- Select, employ and periodically evaluate the performance of the Executive Director
- Adopt and monitor the operational budget of GCTC; track and enter volunteer hours
- Seek out, nominate and elect members to the Board of Directors who bring influence, affluence, diversity, and commitment to the mission and vision of GCTC
- Identify potential Board candidates for one's own succession
- Assist in making connections to build our community
- Personally contribute, as well as solicit contributions from others, to support the GCTC mission
- Be known by Gilda's Team Members; interact and recognize Team as appropriate